

The English Martyrs School and Sixth Form College

Careers Policy Statement



AUTHOR	J Liddell-Fisher
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VERSION	1:1

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In response to the Department of Education 'Careers guidance and access for education and training providers' Statutory guidance for governing bodies, school leaders and school staff, issued January 2018. The English Martyrs College and Sixth Form College would like to publish our policy statement, addressing the new requirements.

Our named Careers Leader is Mrs Joanne Liddell-Fisher.

Our nominated careers governor is Mrs Gillian Jewson.

We are working towards the 8 Gatsby benchmarks below, and are using the 'Compass' Audit Tool to track our progress.

All of our careers staff are either qualified to Level 6 in CIAG or working towards a minimum Level 4 qualification in CIAG. As a school we are working towards Careers Status and our Careers Lead will register in 2018 with the CDI and works to the institute's code of ethics.

English Martyrs School is working with the Careers and Enterprise Company and has an enterprise advisor, who works closely with the school on their careers programme.

Our school ensures that students have access in independent careers guidance by way of access to external sources such as college, training providers and employers.

Each year from Y8 onwards, students have meaningful interactions with employers. Below is the minimum, whole year group interactions. These are built on with small group trips, visits, group work and citizenship.

Meaningful Employer Interactions

Year 8	Police Academy Assembly
Year 9	Vocations Day Enterprise Day Y9 Pathways Evening British Red Cross Awareness and First Aid Training
Year 10	The Hourglass economy assembly FE College Experience Day 6 th Form College Experience Day Employers Fair Mock Interview with Business Ambassador Small group Industry visits, events, talks and assemblies
Year 11	Y11 Options, Pathways and Choices Assembly Y11 Choices event Apprenticeship Assembly Apprenticeship Drop-in Sessions Parents Evening - A variety of Technical /FE/HE colleges are available National Citizenship Service (NCS) Assembly Pre Apprenticeship Preparation Event at HCFE All students are invited for a one-to-one careers guidance interview with the Careers Lead
Year 12 & Year 13	Work Experience Business Mentoring – EDF, Eewosb, Jacobs, Mscits, James Robson Assemblies Industry visits

In response to the '**Alternative Provider Access The Technical and Further Education Act 2017 inserts section 42B into the Education Act 1997**' which came into force on 2 January 2018.

Schools and academies are now required to ensure that there are opportunities for a range of education and training providers to access all pupils in year 8 to year 13, for the purpose of informing them about approved technical education qualifications and apprenticeships.

Below is our fair access arrangements:

Circumstances in which education and training providers are given access

A number of events are integrated into the school careers programme, which offer a range of technical education and training providers the opportunity to come and speak to pupils and/or their parents/carers in relation to technical education and pathways:

Year 8	Parents Evening	Open Evening/Events Notices		
Year 9	Parents Evening	Pathways Evening	Open Evening /Events Notices	
Year 10	Parents Evening	College Taster	Open Evening /Events Notices	Assemblies
Year 11	Parents Evening	Choices Event	Open Evening /Events Notices	Assemblies
Sixth Form	Parents Evening	Open Evening /Events Notices	Assemblies	

Due to the subject defined assembly and PSHE programme; we cannot arrange for additional events or assemblies outside of those agreed and set within the school calendar.

Who is given access

A variety of local technical colleges and training providers will be invited to attend our events above.

Procedural requirement in relation to requests for access to students

Any college who has not been invited but wishes to participate in these events should contact the careers department, 2 weeks prior to the event, stating which technical area they wish to represent.

Grounds for granting and refusing requests for access

Establishments are welcome to English Martyrs to provide information and guidance on Technical education and Pathways only.

We operate a strict 'No Marketing/Recruitment Policy' to any event **other than** the Y11 Choices Event.

A non-marketing/recruitment agreement must be signed by the visiting establishment prior to the event they have asked to attend.

Premises/ facilities to be provided to a person

Each establishment will be provided with a table, area for banner and access to power, if required. They will be placed in a 'sign-posted' area in school and will be easily accessible to students and parents.